



6341 Topaz Ct.
Fort Myers, FL 33966
Phone 239-245-7968
www.nova-electrical.com
Licensed & Insured EC13008737

EMPLOYMENT APPLICATION

Please complete the entire application

It is the policy of Nova Electrical Contractors, Inc. to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status. The Company has a Drug Free workplace policy.

Date: _____

Applicant Full Name: _____
Home Address: _____
City/State/ZIP: _____
Number of years at this address: _____
Daytime Phone: _____ Evening Phone: _____
Mobile phone: _____
E-Mail Address: _____

Position Applying For: _____

Salary Desired: \$ _____ per _____

Who referred you to our company? _____

Do you have any friends or relatives who work here? If yes, please list here:

Have you previously applied to our company? _____ Yes _____ No
If yes, when? _____

Are you at least 18 years old? _____ Yes _____ No

Do you have reliable transportation? _____

Do you have a clean driving record? _____ Yes _____ No

Are you willing to work any shift, including nights and weekends? _____ Yes _____ No
If no, please state any limitations:

Are you available to work overtime? _____ Yes _____ No



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If you are offered employment, when would you be available to begin work?

If hired, are you able to submit proof that you are legally eligible for employment in the United States?

_____ Yes _____ No

Are you able to perform the essential functions of the job position you seek without reasonable accommodation (limited mobility/lifting)? _____ Yes _____ No

What reasonable accommodation, if any, would you request?

Do you have a fear of heights? _____ Yes _____ No

EMPLOYMENT HISTORY

List your current or most recent employment first. Please list all jobs (including self-employment and military service) which you have held, beginning with the most recent, and list and explain any gaps in employment.

Employer Name: _____

Supervisor Name: _____

Address: _____

City/State/ZIP: _____

Job Duties: _____

Reason for Leaving: _____

Dates of Employment (Month/Year): _____

Starting/Ending Salary \$ _____ \$ _____

Employer Name: _____

Supervisor Name: _____

Address: _____

City/State/ZIP: _____

Job Duties: _____

Reason for Leaving: _____

Dates of Employment (Month/Year): _____

Starting/Ending Salary \$ _____ \$ _____



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EDUCATION AND TRAINING

College/University Name and Address

Did you receive a degree? _____ Yes _____ No If yes, degree(s) received: _____

High School/GED Name and Address

Did you receive a degree? _____ Yes _____ No

Other Training (graduate, technical, vocational, OSHA, apprenticeship):

Completed? _____ Yes _____ No

Please indicate any current professional licenses or certifications that you hold:

Awards, Honors, Special Achievements:

EMERGENCY CONTACT

Name: _____
Address: _____
City/State/ZIP: _____
Telephone: _____
Relationship: _____

REFERENCES

List any two non-relatives who would be willing to provide a reference for you.

Name: _____
Address: _____
City/State/ZIP: _____
Telephone: _____
Relationship: _____

Name: _____
Address: _____
City/State/ZIP: _____
Telephone: _____
Relationship: _____



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Please provide any other information that you believe should be considered, including whether you are bound by any agreement with any current employer:



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APPLICANT SKILLS

Check those skills that you have. List any other skills that may be useful for the job you are seeking. Enter the number of years of experience and circle the number which corresponds to your ability for each particular skill. (One represents poor ability, while five represents exceptional ability.)

<u>Ability or Skill</u>	<u>Years of Experience</u>	<u>Rating</u>
☐ Testing Equipment	_____	1 2 3 4 5
☐ Hydraulic Bender	_____	1 2 3 4 5
☐ Cable Tugger	_____	1 2 3 4 5
☐ Electric Bender	_____	1 2 3 4 5
☐ Equipment (excavator, lift, etc.)	_____	1 2 3 4 5
☐ Bucket Truck	_____	1 2 3 4 5
☐ Circuit Tracer	_____	1 2 3 4 5
☐ Hand Conduit Bending	_____	1 2 3 4 5
☐ Troubleshooting Electrical Circuits	_____	1 2 3 4 5
☐ Supervising Employees	_____	1 2 3 4 5
☐ Service Work	_____	1 2 3 4 5
☐ New Installation	_____	1 2 3 4 5
☐ NEC Knowledge	_____	1 2 3 4 5
☐ OSHA Knowledge	_____	1 2 3 4 5
_____	_____	1 2 3 4 5
_____	_____	1 2 3 4 5